Borderlands Unitarian Universalist
Board of Directors Minutes
October 20, 2026, 11 a.m.

Board Attendance: Mary Arrigoni, Beth Dingman, Kathy Clark, Diana King, Sheila Stewart Glover, Denise Lund-Smith (via Zoom); Absent: Jim Lund; Staff: Jermain Lowe
Others Present: Lorelei Schober, Jeanne MacCauley, Jane Federer
Special Guest: Iris Alegria (insurance agent for BUU's policies with Great American group)

Meeting Chair: Mary Meeting Scribe: Diana

Welcome – The meeting was called to order at 11:00 by Mary and a quorum established.

Chalice Lighting - Reading by Sheila

President's Report – Mary

The Trail Riders of Southern Arizona have requested to use part of Lot 1 for their event on November 21st. There were no objections voiced, although the point was made that they will need to submit a certificate of insurance. We need help with Publicity, updates on Next Door and local news of Green Valley and Tubac were suggested as possible means to make us better known in the area.

Secretary's Report – Diana

The board reviewed meeting minutes and action items that were all completed. The minutes were approved with a motion from Beth and a second from Kathy.

Treasurer's Report - Kathy

Kathy presented the treasurer's report showing the organization is at 23% of its expenditure budget, with $112,264.55 remaining and a concern noted about the workers' compensation budget being $572 over budget. The report was adopted with a motion from Diana and a second from Beth.

Coordinating Council Report – Beth

- The Board discussed the function of the Coordinating Council noting that the Finance Committee and the Auction Committee report to the Treasurer. The Sustaining Committees on the Coordinating Council coordinate calendar activities and share information to ensure that projects of each committee are not redundant and mesh together rather than conflict. Sustaining Committees include Membership, Buildings & Grounds, Hospitality, Social Justice, Worship Arts, Communications, and Technology.
- A draft Organization Chart was handed out and briefly discussed

Old Business

- Valley Assistance Event – VAS has postponed the event until 4/2/2027
- Continuation of work with Rev Sam – Beth reported on the Task Force. There was discussion about the effectiveness of the task force, with concerns raised about lack of participation and direction. There will be a meeting on October 29th with Reverend Sam to establish a clear focus and vision for her contract. The Task Force last met with Rev Sam on September 14th.
- Reverend Sam will be in person at Borderlands November 13 to 15 to meet with the Board and conduct a workshop on Community Care.
- Fundraising Events
    - Auction – Diana reported that the date for the Auction event is February 4 and there are now seven volunteers on the committee. More information will come out in December.

- Congregational work area – Deb Mitchell has helped lead the effort to repaint and set up a work area in the office with a computer and printer for congregational members to use. The next step is to update the Main Office areas, both Deb & Jermain will be involved in this project.

New Business

- Insurance Agent presentation – Iris Alegria (insurance agent specializing in nonprofits)
    - Reviewed the church's insurance coverage with the board. She explained the property coverage details, including building and personal property values, and discussed the need for separate flood insurance due to the area's flood zone designation.
    - Iris also covered general liability limits, minister's DNO coverage, and requirements for special event insurance certificates when renting or hosting events. The board inquired about coverage for various scenarios, including outside events and liability for non-members, with Iris clarifying that regular policy coverage applies to church-hosted events, but special Event Insurance may be needed for external activities.
        - The current DNO (Directors and Officers) insurance coverage, which includes $1 million in coverage. DNO policy protects leadership from personal financial losses due to legal actions against BUU. BUU does not have Employment Practices Liability Insurance (EPLI). The Board discussed the adding EPLI coverage for $340 annually that was not approved by the previous Board and tabled the discussion for now.
        - The current liability includes a $10,000 medical pay limit per occurrence for no-fault and a $2 million limit on negligence claims.
    - Our building is currently valued at $1,460,248. Current flood insurance covers a maximum of $500,000. Lorelei shared a map of the church property. Additional flood insurance was estimated at $8,126 per year.
    - Iris mentioned that in the future there may be the ability to have some of their lawyers review our By-Laws for compliance with D&O insurance policies.
- Treasurer Appointment – Kathy Clark was recognized as the new treasurer, the Board held an e-vote to appoint her on Oct. 7.
  Currently Tobe Jensen is the only member of the Finance Committee, ideally there would be 3 members.
- Budget Development –
    - Kathy will attend the next meeting of the Coordinating Council to discuss the Committees' input to the Budget.
    - Jermain will send out each committee's current budget asking for a review of their budget for 2027-2028 and provide a date for them to respond with their input.

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Next meeting: November 17, 2026

Chalice extinguishing – Sheila

Next month's Chalice Readings - Denise

** https://zoom.us/j/94493452028

Handouts included:

- Treasurer's Report
- Draft Organization Chart
- Map of Amado Territory Property and BUU building and grounds
- Great American Insurance Group Liability Policy description,

Follow up Actions

Mary

- Contact Doug Getchel to request a certificate of insurance from the Trail Riders of Southern Arizona for their use of the property on November 20-22.
- Speak with Reverend Sam regarding the task force and request a written proposal for her future involvement/contract.

Beth

- Email the task force members to confirm the October 26th meeting and set a clear agenda to determine a focus, mission, and vision for Reverend Sam's work.
- Coordinate with Kathy and Jermain to determine who will present the budget overview to the Coordinating Council.

Diana

- Start working on an annual calendar of events.

Denise

- Prepare the chalice lighting and extinguishing for the next meeting on November 17th.

Jermain

- Distribute current budget and expenditure reports to committee chairs before the Coordinating Council meeting.

Kathy

- Work with Jermain to prepare the budget presentation for the Coordinating Council.

Iris Alegria

- Send the insurance packet and sample abuse/molestation policy procedures to Jermain.

Board

- Review the insurance information provided by Iris Discuss and decide whether to add the Employment Practices Liability Insurance (EPLI) coverage as the volunteer accident policy.