

## **Borderlands Unitarian Universalist Board Meeting Minutes, April 21, 2026**

**In attendance:** Nancy Murphy, Martha House, David Doyle, Judy Harmer, Jack Webber, Susan James; Guests: Kathy Creten, Diane Farone, Kathy Clark; Staff: Jermain Lowe

**Chalice Lighting**—Nancy, reading; David, lighting

**Approval of March 17, 2026 Board Meeting Minutes**—with previous edits by Charlie Golec. **MOTION:** David made a motion; Judy 2nd. Approved.

**Treasurer’s Report**—Nancy reported that Charlie won’t be attending today’s Town Hall or the Annual Meeting on April 26. The March 31, 2026 report for the previous 9 months was prepared by Charlie and emailed to the Board on April 6. The Board, however, didn’t acknowledge its receipt. It will be reviewed at the May Board Meeting. It was discussed that Jermain could send out a report that shows 5% variance, but no action was taken. The statement “Basically it is a profit and loss that will serve us sufficiently.” was made, but that is incorrect. [Charlie, who was not present at the meeting due to travel, but reviewed a draft of these Minutes, stated that “a straight draw down Profit and Loss report from ICON does not properly present the financial results of BUU.”]

### **New Business:**

#### **Town Hall Agenda Today at 2 pm:**

The Annual Meeting packets were either picked up on Sunday, April 19, emailed to the Golecs, or mailed on Monday. They included our proposed budget in a one-page format showing the 3 areas where cuts were made. Copies will be available for those attending the Town Hall. Jack and Jermain will attend and help with any questions, as well as the Board. The subject of DBA (doing business as) came up as a possible issue. Martha, Jermain, Judy know the most about it. Judy was President when the name change was made. The bank didn’t like DBA, nor does the IRS, but it is recognized by the State of AZ. It costs thousands to officially change our name. It is not a problem according to Judy. The Bylaws discussion at Town Hall will be handled by Diane. There will be a brief summary and opportunity for questions.

#### **Annual Meeting Agenda Review & Assignments** (see copy of agenda for full detail):

- Susan Ammons called Nancy to ask if she could order substantial charcuterie food from Costco for the Annual Meeting. The Board approved.
- Nancy will lead the meeting. She will introduce the Board and 4 big Committees and volunteers.
- Nancy will turn it over to Jack, who will explain the parliamentary guidelines with slides. A quorum of voting members will be established, i.e., 1/3 (29) of congregation (total 86). (Note: the quorum will include members members, those whose ballots were mailed-in, and those who provided proxies.)
- The Covenant will be read by Tanya.

- Minutes—Susan will do intro and then turn over to Jack, who will introduce a Motion.
- Treasurer’s Report—Jack will give general comments from last report—with this month’s figures.
- Budget—floor vote—a verbal vote, since it is not on the ballot.
- Bylaws—Diane will do intro and then turn over to Jack for the Motion. Amendments can be made.
- Election of Board members—Nancy to introduce nominees. Statements in the packet. Will ask if there are any questions for nominees? Nominations from floor—position by position. If none, close nominations.
- Vote counts from ballots mailed in will be totaled on Saturday.
- Proxies will be turned in at check-in on Sunday.
- Voting cards will be provided to use for any amendments to bylaws/nominations at the meeting.
- Election procedure—covered by parliamentary guidelines.
- There will be a break for talliers to count ballots.
- Affirmation of results—Board and Bylaws
- New Board results will be put on BUU website along with a link to their contact info in the Members section. Their terms will take effect on July 1. Jack to add to website.
- Put info in next newsletter—Nancy to add in Pres. Report.
- Take off Spirit of Life from the Service as it will be part of the Annual Meeting instead. Will use recording and a slide.
- Nancy and Jack will meet re: Annual Meeting

### **Building & Grounds Report & Request**

Kathy Creten and Jack presented a packet of Motions prepared for this Board meeting.

**MOTION:** Jack moved that the Board adopt as new policy the most recent (4/21) draft procedure and forms for Committee Contractor Bid submission, processing and Board approval. Martha 2nd. Approved.

**MOTION:** Jack moved to approval the bid by La Sierra Tree & Palm LLC for \$1,900 for the removal of Wood fencing, per bid approval as requested by the B&G Committee. Judy 2nd. Approved.

**MOTION:** Jack moved to approve payment of the invoice for La Sierra Tree & Palm LLC in the amount of \$4,900 for removal of 7 pine trees, per bid approval as requested by the B&G committee. Susan 2nd. Approved.

Jack’s motion to approve the bid to remove 2 large trees and stumps near the septic tank by La Sierra Tree & Palm LLC for \$4,200, per bid approval as requested by the B&G committee, was put on hold. The necessity of taking down the trees was discussed. Septic pumping and tablets have been used. The subject needs clarity.

**MOTION:** Jack moved to approve the bid by Trinity (note correction) Roofing Company for \$1,225 to repair a roof issue of ponding identified by the building inspection #1.0-(7). David 2nd. Approved.

**MOTION:** Jack moved to approve the bid by Swanson Plumbing Services in the amount of \$1,975 to remove a water heater in back right bathroom, cap off laundry connections, run copper water valve to the outside, remove the disposal in kitchen, relocate a tankless water heater in laundry and replace leaking hose bibs, per bid approval as requested by the B&G Committee. Martha 2nd. Approved.

At the March 17 Board Meeting, an invoice for GV Heating & Cooling was provided. No redwood blocks were needed. The new amount is \$2,536 instead of \$2,974.

**MOTION:** Jack moved to approve various electrical tasks done by Green Valley Heating and Cooling in the amount of \$2,536. Judy 2nd. Approved.

**MOTION:** Jack moved to approve several bids by La Sierra Tree & Palm LLC from Kathy Creten's April 1, 2026 Report to the Board Work Session: Bid #2, Grind down separate, old stumps at the SE corner of the building, \$350; Bid #3, Cut down and grind stump on large, dead bush at the SE corner of the building, \$225; and Option #1, Cut down mesquite on East fence line and grind down stump, \$1,800, for a grand total of \$2,375. Judy 2nd. Approved.

**MOTION:** Jack moved that the Board approve the transfer of funds from the Endowment Fund to the General Fund for the painting of the building in the amount of \$7,900 given the Endowment fund committee has approved this request for use of the 4% distributable funds for 2025-26 under the criteria of Capital Improvements to Building & Grounds not covered in Budget or Capital Reserve Fund. David 2nd. Approved.

**For the Annual Meeting:**

**MOTION:** Jack moved that the Board formally approve the Proposed 2026-27 Annual Budget for adoption at the Annual Membership Meeting on April 26, 2026. Martha 2nd. Approved.

**MOTION:** Jack moved that the Board formally approve the Proposed Bylaw changes for formal adoption at the Annual Membership Meeting on April 26, 2026. Judy 2nd. Approved.

**Tony Bruno's Request – Valley Assistance Services Fundraiser (Spring 2027):**  
Carry over to May Board Meeting.

**May Board Calendar:** Due to several Board members being away on May 19, the date for the Board Meeting has been changed and there will not be a Work Session in May.

The May Board Meeting will be held on Thursday, May 7, 9:30 a.m. There will be a closed session from 9:30-10:00 a.m. Rev. Sam will present a report by Zoom at that time. She will share her summary report, her plans for next year, and take questions. We will wait for her proposal to adopt the new motion presented by Jack on April 21.

May 3rd Sunday Service to be presented by Diane Farone will be about Change. BUU is going into a period of discernment. She will present UU history and major turning points, and will promote optimism. There will be a talkback of concerns and feelings by the congregation. All may speak, including newly elected and current Board members.

**Office Break-in:**

There was a break-in into an office file cabinet last week. All door codes are being changed. Fixing the lock on cabinet will cost \$135.

**Zoom Account Decisions:** Larry Parker and Susan James will work on.

**Personnel Matters:** Final paperwork was signed by Rev. Inge and Nancy on Sunday, April 19, after the Service.

**Previous Motions:**

**E-Votes by BUU Board on 3/23/26**

**MOTION:** Susan moved that the Board approve an addition of \$3,090 to the previous \$4,000 proposed cost for exterior painting by Wildcat Painting to the actual \$7,090. David 2nd. Approved.

**MOTION:** Susan moved that the Board reduce the reservation of up to (\$34,500) to up to (\$24,500) for a Potential Operating Deficit for fiscal year 2025-26. David 2nd. Approved.

**E-Vote by BUU Board on 3/28/26**

**MOTION:** David moved that the Board, in consultation with the Stewardship Team, call for a full-week extension of the 2026-27 pledge deadline and that the calendar be changed:

- Pledge Deadline: from March 31 to April 5
- Sum Final Pledge numbers: from March 31 to April 7
- Meeting to revise Proposed Budget: from April 3 to April 13 (Zoom)
- Email Packets: from April 10 to April 14 or 15
- Packet Handouts available: from April 12 to April 19.

Jack 2nd. Approved.

**Chalice Extinguishing**—by David with a reading by Nancy

**Next Board Meeting:** Board Meeting—May 7, 9:30 am (closed meeting 9:30-10:00)

Submitted by Susan James, Board Secretary