

**Borderland Unitarian Universalist
Board of Directors Nomination Form**

Election Date - *April 26th, 2026*, at the BUU Member's Annual Meeting. Forms available 3/22 → 4/9. The BUU congregation will be electing 7 members to the Board of Directors. Members may use this form or step forward at the meeting to nominate themselves or another member. **Willingness to serve is the most important qualification.** All nominees **must consent** and be BUU members before their name can be placed on the ballot.

1. Person Making the Nomination

Your Name: _____

Email or Phone: _____

_____ I am nominating myself

_____ I am nominating the following member: _____

2. Office or Position for which I am nominating myself or another member - check one:

_____ **President** 2yr Term (7/1/26 – 6/30/28) _____ **Vice President** 1yr Term (7/1/26 – 6/30/27)

_____ **Secretary** 1yr Term (7/1/26 – 6/30/27) _____ **Treasurer** 2yr Term (7/1/26 – 6/30/28)

Member at Large: _____ **Position A** 2yr Term (7/1/26 – 6/30/28)

_____ **Position B** 1yr Term (7/1/26 – 6/30/27)

_____ **Position C** 1yr Term (7/1/26 – 6/30/27)

_____ Nominee is willing to serve in any Board Position where needed.

3. Nominee Consent - if nominating someone other than yourself:

Nominee Name: _____

_____ Yes, I consent to being nominated. Signature: _____

Date: _____ Email: _____ Phone: _____

4. Background Information – (optional)

Length of time a member of Borderland UU: _____

Previous leadership or volunteer roles at BUU: _____

5. Short Candidate Statement – (optional) - (75–150 words maximum)

Please briefly describe why you are willing to serve, skills or experience to contribute.

6. Submission - Return this form to Board President or Secretary or BUU office **By April 9th**

* Bylaws Article VI is subject to revision by a motion at the Member's annual meeting April 26th, 2026. There is a probability that BUU, within the coming year, will likely be examining its current governance structure which may also alter the expectations and responsibilities for these positions.

Board Positions and Responsibilities

(Summary per current Borderland UU Bylaws Article VI*)

___President:

1. Serves as the Executive Officer of the Board
2. Presides at meetings of the Board and Congregation
3. May serve as ex-officio member of any committee except the Audit committee.

___Vice President:

1. Presides at meetings of the Congregation and Board in the absence of the President
2. Performs such other functions as assigned by the Board.

___Secretary:

1. Keeps records of the actions of the Congregation and Board,
2. Records the minutes.
3. Performs such other functions as assigned by the Board.

___Treasurer:

1. Serves as the fiscal officer of the Congregation.
2. Has custody of money belonging to the congregation.
3. Keeps records of income, receipts, and expenditures.
4. Is empowered to sign checks.
5. Pays the bills and charges that are in the approved budget or are approved by the Board.
6. Reports to the Board at its monthly meetings and to the membership at the Annual Meeting.
7. Performs such other functions as assigned by the Board.
8. Subject to Board approval, the Treasurer may appoint people to assist in these duties.
9. The Board shall, by resolution, designate persons empowered to sign checks if the Treasurer is unavailable.

___Members at large: ___Position 1, ___Position 2, ___Position 3

1. Officers and Members at Large are the voting members of the Board.
2. They shall be elected by the Congregation at the Annual meeting to serve terms of two years or the remainder of any vacant position.

Terms of office:

1. Terms will begin and end with the *fiscal* year: July 1st → June 30th
2. To provide continuity, terms and election years for positions on the Board shall be staggered.

Authority and Responsibilities:

1. The Board of Directors, subject to the prime authority of the congregation, is the policy-forming and administrative body of BUU.
2. The Board has full authority and responsibility, except as limited by these bylaws, to act on the business and programs of BUU.
3. The Board shall develop appropriate policies and procedures and maintain same in an official Policies and Procedures Manual.
4. The Board also shall have general charge of the finances and property of the Congregation, the conduct of business affairs, the hiring of staff, and the administration of routine matters.
5. Board meetings and Board work sessions are held once a month. Special Board meetings are sometimes held.
6. Members of the Board may be appointed Chairpersons or Co-Chairs of committees.
(Bylaws Article VII section 1)