

**Borderlands Unitarian Universalist  
Board of Directors Meeting  
Tues., June 17, 2025**

Board members present: Interim Pres., Nancy Murphy; VP, Lorelei Schober; Sec., Susan James. Mem. at large: Nic Smith, Martha House, Tanya Leighton. Absent: Treas., Charlie Golec. Others present: Jermain Lowe, Judy Harmer, Sandy Briggs, Jeanne Macauley, Mary Arrigoni. Presenter: Tobe Jensen

Meeting opened at 1:00 p.m. with reading by Nancy M., and chalice lighting by Martha H.

Approval of April and May meeting minutes: Motion by Lorelei S., 2nd by Nic S.

**President's Report:** Nancy M. stated that she is assessing where we are so they that we can go forth. She and Martha H. will be working together on that during their interim periods. Candidates for Vice President are sought. And a President will be appointed. Vacancies for President and Vice President are to be filled as follows: President, appointed by the Board of Directors to fulfill remaining months in Michael Karl's two-year term; Vice President: recruitment of candidate(s) followed by special congregational meeting/vote to confirm choice.

**Minister's Report:** none. Rev. Inge will be away from June 30 through July 26.

**Treasurer's Report:** none. Charlie G. shared information and direction for this meeting in emails.

**Coordinating Council Report:**

Lorelei S. reported that Diane Farone will head upcoming meetings. Lorelei suggested that a Member-at-Large could act as a liaison and take notes. She noted that electrical work in the Fuller Room has been completed. John Lazaruk, Building and Grounds, reported that BUU will be responsible for 40% of the water bill (\$14,000) from Amado Territory OC. Rev. Inge reported on her first results from her demographic study. 39 questionnaires have been returned and the rest need to be completed. The website, headed by Jack Webber, is being updated. Lorna Holmes made a presentation on Promotion and solicited opinions on various possible offerings. The next meeting is Wednesday, August 6, 10 a.m. (No July meeting will be held since people are away.) Since it was Lorelei's final Board meeting, she shared some advice: make sure meetings are on BUU's calendar, co-chairs of committees are recommended, listings of committee members may be

useful, a monthly publication/newsletter is recommended, CC agenda packets could include the current and next month's church calendar.

## **Old Business**

### **2025-2026 Pledge Drive Report:**

Tobe Jensen presented her Stewardship Campaign Report. The fundraising came to \$156,178+, from about 100 members and friends. It was a record. 7 people have not pledged. The Drive was longer than in the past, matching pledges were introduced, and the team (Charlie, Jermain, and Tobe) worked well together. However, there was a lack of data from the previous Drive that meant she couldn't address those who hadn't paid the previous year, etc. Matching pledges were hard to track. Followup to the campaign was done by Charlie alone; consider providing assistance? Tobe J. is willing to continue as Chair next year if she is given an assistant she can train. Two sample letters were presented by Tobe to send to those who have not yet pledged and to those who have not yet completed their pledges. Discussion ensued after Tobe departed. Personal contact was chosen by the Board as the means of accomplishing this, instead of sending letters. Jeanne Macauley and Judy Harmer reminded attendees that according to BUU's Bylaws, BUU members must sign the member book and make a yearly pledge. Jeanne M., as Chair of the Membership Committee, volunteered to contact the 6 or 7 people who have not pledged. Jermain will compile a list of members who have not completed their pledges. Board members (Nic, Martha, Tanya, Susan, and perhaps others) will make the phone calls. Tobe is to be informed of the decision and further thanked for her efforts.

**Motion:** Martha H. moves to approve the phone call method for followup to members who haven't pledged this coming 2025-2026 fiscal year. 2nd by Tanya L. Approved.

**Motion:** Tanya L. moves to make phone calls to members who have not yet completed their pledges for 2024-2025 that are due by the end of this fiscal year ending in June. 2nd by Lorelei S. Approved.

### **Minister's Contract & Summary:**

Rev. Inge's contract has already been signed and approved. As a followup, Rev. Inge supplied a summary of her benefits on a Compensation Worksheet that was given out. Nancy M. noted that Rev. Inge has graciously turned down some of the benefits she was entitled to, from the UUA.

**4% Endowment Fund—2024-25 Requests:**

Mugs were requested by Hospitality in the amount of \$400. Promotion also has an interest in purchasing some to sell. They may be able to share an order.

**MOTION:** Martha H. moves to approve up to \$400 from the Endowment Fund for the purchase of mugs for Hospitality. 2nd by Nic S. Approved.

Ken Lopez requested \$4,000 for the Meditation Garden. The Board questioned the need for chainsaws and pole saws, since contractors would be hired to perform such services. It is also a safety and liability issue. They decided not to fund the \$1,200 portion of the request. The Board would like to see a detailed plan for the garden, as well as eventually an inventory of tools owned by BUU.

**MOTION:** Martha H. moves to approve funding the Building and Grounds request from Ken Lopez, not to exceed \$2,800, excluding the \$1,200 portion for tools, with the understanding that Ken will provide a schematic plan for the garden ASAP before receiving funds. 2nd by Tanya L. Approved.

**MOTION:** Lorelei S. moves that the Building and Grounds requests submitted in June 2025 to purchase an Abbot Chair Rack (\$200) and Folding Chairs (\$300) be approved. 2nd by Martha H. 6 voted yes. 1 voted no. Approved.

**New Business**

**Appointment of Member-at-Large Position:**

**MOTION:** Lorelei S. moves to appoint Sandy Briggs as new Member-at-Large, taking effect on July 1, 2025. Her two-year term will run through June 30, 2027. 2nd Nic S. Approved. Sandy B. commented that she is looking forward to it.

**Conflict-Coaching Contract with Rev. Samantha Wilson:**

The issue of additional funds needed for her contract covering the months of May and June was mentioned. Much discussion was had at the Board's Work Session.

**MOTION:** Lorelei S. moves to pay Rev. Sam's full invoices for May and June (15-20 hours). 2nd by Nic S. Approved.

**Bank of America Credit Card Authorization:**

Charlie G.'s name will be on the card and there will be 4 Board signers. Because of the requirement to be responsible for credit card debt, a resolution has to come from the Board.

**MOTION:** Tanya L. moves to proceed with the Bank of American Credit Card authorization process. 2nd by Martha H. Approved.

**Endowment Committee Decision:**

**MOTION:** Lorelei S. moves to approve the decision of the Endowment Committee to have Schwab/Sonora Investment Management, LLC manage the Endowment Fund assets. 2nd by Martha H. Approved.

**MOTION:** Lorelei S. moves to officially adopt Sonora's Required Certificate of Authority and Corporate Resolution. 2nd by Nic S. Approved.

**4% Endowment Fund—2025-2026 Requests**

The due date to accept requests will be changed.

**MOTION:** Martha H. moves to change the Endowment Policy to accept applications for use of 4% Endowment Funds until the last Board Meeting of the fiscal year.

Susan J. will work with Jermain to change the information on the request and reporting forms.

**Reschedule July 2025 Board Work Session:**

The date is changed from July 10 to **Thursday, July 24, 10 a.m.-noon**, to position it closer to the rescheduled July 29 Board Meeting. **Please note the change of time for this one occasion.**

It was suggested that the Board Meeting Agenda be sent out to the whole congregation on the Friday after the Work Session with the Zoom Link. Susan J. can work with Don Berk to insure that we can provide meeting availability by Zoom in July.

Martha H. and Nancy M. will prepare a brief Board Meeting Report to go out to the congregation right away, since otherwise they have to wait a full month to see approved Minutes online.

**Future Agenda Items:**

Five items were noted for future meetings.

Cards and gifts were presented to Lorelei S. and Nic S., as thanks for their service to the Board.

The meeting ended at 1:45 p.m. with chalice extinguishing by Martha H. and a reading by Nancy M.

Submitted by Susan James,  
Board Secretary

## Board Meeting Minutes June 17, 2025