

BUU Board of Directors Meeting Minutes
June 18, 2024

The meeting was brought to order by Present Russ Peterson at 1:06 pm

Present via Zoom: Russ Peterson, Kathy Creten, Deb Mitchell, Carol & Jim Hoy, Inge Detweiller, Charlie Golec

Present at BUU: Lorelei Schober, Mary Arrigoni, Martha House, Tanya Leighton, Michael Karl, Jermain Lowe, Ken Lopez

Welcome by President Russ Peterson

Chalice Lighting

Minister's Report

- * Inge thanked Russ for his support, she spoke on attributes of BUU, its strengths & potential.
- * She recommended that Oscar Mariscal be hired as BUU custodian, he was interviewed by Jermain Lowe, Michael Karl, Ken Lopez and herself. All agreed on this recommendation.
- * Inge has reviewed job description for custodian & Church Administrator
- * Template for employment applicants has been developed
- * Will be leaving 7/12 – 7/19 for funeral in Philadelphia, using bereavement time
- * Committee on Ministry met for 1st time on Monday (Bruce Sillers, Judy Harmer, Russ Peterson)

Approval of May minutes

- * Motion made by Lorelei to approve minutes without correction, Mary 2nd
- * Approved unanimously

Treasurer's Report

- * Motion made to accept report made by Kathy, 2nd - Lorelei
- * Approved without objection

Old Business

Coordinating Council

- * The Mission & Vision Team are meeting to finalize plans for Phase 2
- * Requested each Committee Chair submit summarization of past year activity

Endowment Requests

- * Dishware proposal approved with caveat Deb & Barbara coordinate choice of glassware.
- * Charlie Golec made the point that funds must come through the Endowment Committee for process of withdrawing money

Staff Job Descriptions

- * Custodian's hours were corrected as 15 hours /week
- * Motion to approve made by Kathy, 2nd – Lorelei
- * Approved

Building & Grounds

- * Russ will become Chair in 7/1 and work on cooling system issue
- * Green Valley Heating & Cooling have submitted 2nd proposal for adjusting vents and installing cool air returns.
- * No Board decision on this issue today, will table until Russ becomes Chair (7/1)

Garden Fence

- * Proposal from Union Fence was presented; Ken spoke to attributes of fence as presented.
- * Discussion ensued regarding other options, which were seen as: 1) do nothing 2) enquire about other options (masonry) 3) approve bid as presented
- * Motion made by Deb Mitchell to consider a viable alternative to the vinyl fence, Kathy – 2nd
Passed with one objection

Endowment Committee Report

- * Update presented by C. Golec.
- * Board passed resolution to remove past board members from check signing privileges and replace with current board officers (Michael Karl, Lorelei Schober, Charlie Golec)

Exit Reports

- * Suggestion made by Lorelei to have Board members write an exit letter to incoming Board members including problems, and suggestions for improvement. Emails or handwritten notes may be turned into Church Administrator before end of term. (July 1)

Action Items

- * Approve Charlie Golec as Chair of Endowment Committee
- * Motion made by Lorelei to approve, 2nd Kathy
- * Moved without objection

- * Russ Peterson will begin as Chair of Building & Grounds on July 1
- * Accepted without objection

- * Bank of America procedures -
Remove Russ, Deb & Michael King from signing privileges. Replace with Lorelei, Michael Karl & Charlie Golec
Motion: Lorelei/2nd Deb

- Motion made to hire Oscar Mariscal. Start date to be determined
1st Deb/2nd Kathy

The meeting was adjourned

Submitted by Mary Arrigoni, Member at Large