

June 20, 2023
BORDERLANDS UU
BOARD MINUTES
Draft

R. Peterson, B. Lund, M. Taylor, B. Lemmon, K. Creten, S. Wispelwey, J. Kron, D. Brooks, L. Parker, J. Pawlowski, K. Lopez, M. House, N. Murphy, D. Farone, J. Macauley, M. Arrigoni, J. Lowe, C. Goleca

Chalice Lighting: R. Peterson

Check ins:

President's Report: R. Peterson, the President presided from Toledo via Zoom on his way to General Assembly to be held in Pittsburgh, PA. He thanked Rev. Seth for his service to Borderlands UU for the past six months and congratulated him on his new position with the United Church of Christ.

Minister's Report: Rev. Seth expressed gratitude for the opportunity to work with Borderlands and especially R. Peterson and the Worship Arts Committee. He said he can be available for pulpit supply as well as leading workshops. Also he could preside over special events such as weddings and memorial services. Formally his responsibility ends June 30.

Vice President: Barbara Lund said that she enjoyed working with the board and the opportunities to serve the congregation. Leading the website committee was a major accomplishment this past year. Many members and nonmembers come together to create the new website that will continually be updated.

Delegate to General Assembly: M. Arrigoni announced that many G A events will be open to the public. See email from Jermain. Next year's GA will be virtual.

Minutes of the May 16 Board Meeting were approved. They were distributed earlier.

Treasurer's Report The June budget is attached. Due to questions about the new budget lines the approval was delayed until D. Mitchel will be available respond. The vote was taken on email accepting the report. These statements are part of the response. The endowment revenues of \$96,076.38 will not appear on the 2023-2024 budget because they will appear on the balance sheet under the endowment fund, beginning July 1. The amount in the Building Maintenance Fund is being transferred to the Building Maintenance Reserve Fund. The lines for the minister's housing and salary are being reclassified. The Planned Giving item is the ESL Funds Borderlands had been holding until that program resumes. The UUtp Gov Grant of \$500 was from BJA 4. The unused amount of \$98 we are returning to BJA 4. The Stripe Fees of \$361 are charges related to donations and the auction. If you can change this add to the Treasurer's report the following]The total contribution to the endowment fund was \$98,976.38. In addition to the

\$97,626.38 donation by the Anaker estate, Dorothy McKenna's daughter donated \$1500-\$150 for a memorial brick=\$1350

OLD BUSINESS

Purchase of additional parking spaces was approved. D. Brooks and K. Lopez got bids for construction from several concrete and asphalt companies. The board voted to approve a contract with Seal Right for \$11, 566 including tax. Detailed information about references from customers, materials and procedure were provided by that company. This paving will add eleven more spaces for people with limited mobility to the three paved handicapped spaces in front of the veranda. The vote was unanimous.

Endorsement of ADA requirements was deferred for more information

NEW BUSINESS

Updates from building and grounds. The fire alarm system has been updated on by Joe, the custodian. It cost about \$200. The garden committee is working on hardening the surface of the pathways. The fire suppression system will have work done in the next budget year for an estimated \$600.

Rev. Seth's proposal for BUU committees He sent out a form for committees to complete including their purpose, plans to achieve goals, outcomes and budget. He suggested that committees meet monthly or have a regular meeting time.

He recommended that as soon as possible the program council (congregational life committee) would meet regularly on Zoom and communicate with the congregation. The congregation needs to know who is responsible. No action was taken.

R. Peterson will try to get a Zoom meeting scheduled of programs chairs in three weeks.

In Rev. Seth's second document Interim Ministry Goals and Work plan, a calendar and tasks are detailed. He proposes responsibilities for interim ministry and the board. He asked given the changing demographics how far ahead can goals be set. No action was taken.

Rev. Seth offered to chair mission and vision workshops after his term as interim ministry ends.

Board meeting ended at 2:40. A closed personnel committee will follow.

Minutes of the June 20 board meeting were submitted by Marilyn Taylor, Borderlands UU Board of Directors Recording Secretary on Monday, June 29.

Borderlands UU

Annual Budget Percentage for All Funds as of
05/31/2023

Account	Actual	Year is 92% complete Annual Budget
Revenues		
Endowment Revenues	98,976.38	0.00
Meditation Garden Revenues	2,711.61	0.00
Minister Fund Donations	168.00	0.00
Non Pledge Contributions of Record	0.00	100.00
Bean Bag Chairs Amado Youth	400.00	0.00
SubTotal Non Pledge Contributions of Record	400.00	100.00
PLEDGE INCOME	127,543.83	101,350.00
Prior year pledge	5,120.00	0.00
SUNDAY PLATE	20,498.84	9,000.00
Canoe Land Sale	0.00	54,690.00
FUND RAISING	0.00	0.00
Art Gallery Sales	705.50	0.00
Auction	7,578.00	0.00
Book Cart Sales	9.00	0.00
Events	80.00	4,500.00
Rummage Sale	1,684.75	1,500.00
SubTotal FUND RAISING	10,057.25	6,000.00
Insurance reimbursement	1,553.06	0.00
MISCELLANEOUS INCOME	169.00	0.00
RENT	7,042.00	2,700.00
REWARD PROGRAMS	0.00	0.00
Amazon Smile	170.87	240.00
Bank of America Credit Card Cash Rewards	30.55	0.00
SubTotal REWARD PROGRAMS	201.42	240.00
Total Revenues	274,441.39	174,080.00
Expenditures		
Building Maintenance Reserve	0.00	7,000.00
INREACH	0.00	0.00
HOSPITALITY & FELLOWSHIP EVENTS	1,002.25	1,200.00
SubTotal INREACH	1,002.25	1,200.00
INSTITUTIONAL SUPPORT	0.00	0.00
AFFILIATION DUES-MEMBERSHIPS-etc	0.00	0.00

AZ Annual Corporation Tax	25.00	10.00
UUA Per-Member Dues	5,000.00	5,000.00
SubTotal AFFILIATION DUES- MEMBERSHIPS-etc	5,025.00	5,010.00
BUILDING AND GROUNDS	0.00	0.00
ATROA Dues and Assessments	1,200.00	1,200.00
Building Supplies	3,072.73	2,300.00
Hired Maintenance and Repair	2,954.00	2,650.00
HVAC Maintenance Contract	715.00	780.00
Property and Liability Insurance	3,899.79	3,800.00
security service	1,179.68	1,370.00
Sound and Tech Systems Maint	0.00	300.00
trash collection	1,901.21	1,120.00
utilities electric	4,933.87	4,800.00
water and fire suppression	2,275.96	2,470.00
SubTotal BUILDING AND GROUNDS	22,132.24	20,790.00
FINANCE SUPPORT	0.00	0.00
Fundraising Expenses	0.00	500.00
Icon fees	471.00	590.00
Planned Giving	1,900.00	0.00
Stewardship	138.54	200.00
SubTotal FINANCE SUPPORT	2,509.54	1,290.00
OFFICE EXPENSE	0.00	0.00
Copier Lease	3,737.72	2,690.00
Minister Cell Phone	0.00	600.00
PerCopy Fees	287.54	40.00
Post Office Box	96.00	80.00
Supplies	1,067.58	650.00
Technology	204.95	2,850.00
Telephone and Internet	1,885.60	1,565.00
SubTotal OFFICE EXPENSE	7,279.39	8,475.00
PERSONNEL	0.00	0.00
CUSTODIAN SALARY	10,176.00	12,870.00
EMPLOYER PAYROLL TAXES	2,339.30	2,810.00
MINISTER	6,500.00	0.00
Minister Group Life	0.00	750.00
MINISTER HOUSING	10,000.00	18,100.00
Minister Professional Development	0.00	1,000.00
Minister Retirement	0.00	1,500.00
MINISTER SALARY	16,000.00	46,060.00
MUSIC DIRECTOR SALARY	2,881.25	6,750.00
OFFICE MANAGER SALARY	17,521.20	18,000.00

Other Personnel Expense	300.00	375.00
Workers Compensation Insurance	650.00	800.00
SubTotal PERSONNEL	66,367.75	109,015.00
SubTotal INSTITUTIONAL SUPPORT	103,313.92	144,580.00
MEMORIAL MEDITATION GARDEN	0.00	0.00
Meditation Garden Construction Expense	3,023.14	0.00
Meditation Garden Maintenance	237.36	700.00
SubTotal MEMORIAL MEDITATION GARDEN	3,260.50	700.00
OUTREACH	0.00	0.00
50% Plate Share	7,114.90	9,000.00
Membership	291.00	550.00
Publicity & Promotion	444.38	1,500.00
UUfp Gotv grant SR panel F22	-98.00	0.00
SubTotal OUTREACH	7,752.28	11,050.00
SPIRITUAL NOURISHMENT	0.00	0.00
MUSIC PROGRAM	0.00	0.00
Accompanist	4,500.00	3,900.00
Guest Musicians	400.00	600.00
Music Supplies	0.00	200.00
Piano Tuning and other costs	307.76	200.00
SubTotal MUSIC PROGRAM	5,207.76	4,900.00
SUNDAY SERVICES	0.00	0.00
Pulpit Supply	1,500.00	3,150.00
Sunday Speakers	700.00	1,300.00
SubTotal SUNDAY SERVICES	2,200.00	4,450.00
SubTotal SPIRITUAL NOURISHMENT	7,407.76	9,350.00
Stripe Fees	361.37	200.00
Total Expenditures	123,098.08	174,080.00
 Summary		
Total Revenues	274,441.39	174,080.00
Total Expenditures	123,098.08	174,080.00
Minus Endowment (Went to Charles Schwabb)		
Net	151,343.31	0.00