## Minister's Discretionary Fund

## **POLICY**

The Minister's Discretionary Fund is a designated custodial fund of the Unitarian Universalist Congregation of Green Valley in Amado (UUCGV-A)

Any disbursements from the fund shall be authorized by the Minister to provide loans and/or gifts to UUCGV-A members/friends for short-term needs, at the minister's discretion.

The Minister must follow all applicable IRS regulations regarding the use of this fund.

The Christmas Eve Service Collection will be designated for the Minister's Discretionary Fund.

## **PROCEDURE**

The minister shall authorize a disbursement from the fund and request a check from the check writer. To uphold confidentiality, the minister shall keep records of all disbursements from the fund, and need not specify to others who will be the recipient of the funds except as defined in the foregoing policy.

Approved February 15, 2017

Judy Harmer, President