

March 21, 2023
UU Board Minutes

Present: President R. Peterson, Vice President B. Lund, Treasurer D. Mitchell, Member at Large- K. Creten ,Rev. Seth Wispelwey Membership J Macauley, Finance Committee, M. House, Inreach B. Meshanko ON Zoom Secretary M Taylor, Member at Large B.Lemmon.

Presidents Report The Annual Congregation Meeting on April 2 at 11:15 will be uplifting and peppy.

Minister's Report Rev. Wispelwey said he has been here nearly three months. He enjoyed the bagel breakfast. There is a lot for the congregation to celebrate.

The Minutes of the February 21, 2023 Board meeting were approved.

The Treasurer's Report was approved. Budget will be adjusted as there are more pledges. There have been increases in pledges but there is a short fall in the amount needed to meet the proposed budget. The board brain stormed on how the pledges could be increased.

Borderlands UU

Annual Budget Percentage for All Funds as of 02/28/2023

Account	Budgets with 5% variance are considered at risk Actual	Year is 100% complete Annual Budget
Revenues		
Endowment Revenues	97,626.38	0.00
Minister Fund Donations	168.00	0.00
Non Pledge Contributions of Record	0.00	100.00
PLEDGE INCOME	85,369.06	101,350.00
Prior year pledge	5,120.00	0.00
SUNDAY PLATE	13,968.01	9,000.00
Auction	7,483.00	0.00
Canoa Land Sale	0.00	54,690.00
FUND RAISING	0.00	0.00
Book Cart Sales	9.00	0.00
Events	80.00	4,500.00
Miscellaneous Fund Raising		
Projects	457.50	0.00
Rummage Sale	1,684.75	1,500.00
SubTotal FUND RAISING	2,231.25	6,000.00
Insurance reimbursement	1,553.06	0.00

MISCELLANEOUS INCOME	115.00	0.00
RENT	5,242.00	2,700.00
REWARD PROGRAMS	0.00	0.00
Amazon Smile	106.55	240.00
Bank of America Credit Card Cash		
Rewards	30.55	0.00
SubTotal REWARD PROGRAMS	137.10	240.00
Total Revenues	219,012.86	174,080.00
Expenditures		
Building Maintenance Reserve	0.00	7,000.00
INREACH	0.00	0.00
HOSPITALITY & FELLOWSHIP		
EVENTS	735.06	1,200.00
SubTotal INREACH	735.06	1,200.00
INSTITUTIONAL SUPPORT	0.00	0.00
AFFILLIATION DUES-		
MEMBERSHIPS-etc	0.00	0.00
AZ Annual Corporation Tax	25.00	10.00
UUA Per-Member Dues	3,750.00	5,000.00
SubTotal AFFILLIATION DUES-		
MEMBERSHIPS-etc	3,775.00	5,010.00
BUILDING AND GROUNDS	0.00	0.00
ATROA Dues and Assessments	0.00	1,200.00
Building Supplies	2,358.25	2,300.00
Hired Maintenance and Repair	2,889.00	2,650.00
HVAC Maintenance Contract	585.00	780.00
Meditation Garden Maintenance	842.39	700.00
Property and Liability Insurance	3,096.90	3,800.00
security service	810.42	1,370.00
Sound and Tech Systems Maint	0.00	300.00
trash collection	1,513.78	1,120.00
utilities electric	3,763.85	4,800.00
water and fire suppression	1,790.46	2,470.00
SubTotal BUILDING AND		
GROUNDS	17,650.05	21,490.00
FINANCE SUPPORT	0.00	0.00
Fundraising Expenses	0.00	500.00
Icon fees	471.00	590.00
Stewardship	0.00	200.00
SubTotal FINANCE SUPPORT	471.00	1,290.00
OFFICE EXPENSE	0.00	0.00
Copier Lease	1,827.75	2,690.00
Minister Cell Phone	0.00	600.00
PerCopy Fees	287.54	40.00
Post Office Box	0.00	80.00

Supplies	913.97	650.00
Technology	165.00	2,850.00
Telephone and Internet	1,597.76	1,565.00
SubTotal OFFICE EXPENSE	4,792.02	8,475.00
PERSONNEL	0.00	0.00
CUSTODIAN SALARY	7,206.00	12,870.00
EMPLOYER PAYROLL TAXES	1,628.96	2,810.00
MINISTER	13,000.00	0.00
Minister Group Life	0.00	750.00
MINISTER HOUSING	0.00	18,100.00
Minister Professional		
Development	0.00	1,000.00
Minister Retirement	0.00	1,500.00
MINISTER SALARY	0.00	46,060.00
MUSIC DIRECTOR SALARY	1,293.75	6,750.00
OFFICE MANAGER SALARY	12,793.50	18,000.00
Other Personnel Expense	300.00	375.00
Workers Compensation		
Insurance	650.00	800.00
SubTotal PERSONNEL	36,872.21	109,015.00
SubTotal INSTITUTIONAL SUPPORT	63,560.28	145,280.00
OUTREACH	0.00	0.00
50% Plate Share	4,449.59	9,000.00
Membership	165.00	550.00
Publicity & Promotion	231.38	1,500.00
UUfp Gotv grant SR panel F22	-98.00	0.00
SubTotal OUTREACH	4,747.97	11,050.00
SPIRITUAL NOURISHMENT	0.00	0.00
MUSIC PROGRAM	0.00	0.00
Accompanist	3,400.00	3,900.00
Guest Musicians	0.00	600.00
Music Supplies	0.00	200.00
Piano Tuning and other costs	307.76	200.00
SubTotal MUSIC PROGRAM	3,707.76	4,900.00
SUNDAY SERVICES	0.00	0.00
Pulpit Supply	1,500.00	3,150.00
Sunday Speakers	700.00	1,300.00
SubTotal SUNDAY SERVICES	2,200.00	4,450.00
SubTotal SPIRITUAL NOURISHMENT	5,907.76	9,350.00
Stripe Fees	293.44	200.00
Total Expenditures	75,244.51	174,080.00

Summary

Total Revenues	219,012.86	174,080.00
Minus Total Expenditures	75,244.51	174,080.00
Minus Endowment Revenue	<u>-97,626.38</u>	
Net	46,141.97	0.00

OLD BUSINESS

Report on the Website Program by Barbara Lund. A few changes will be made this week. Changes will continually be made with new information. Response to the website has been very positive.

Report of the Nominating Committee by Jeanne Macauley. The Annual Meeting will be a celebration. Online voting information will be sent out separate from Unitel on March 23. Check your email for information..

Pledge Drive Follow Up by Kathleen Creten. See the treasurer's report. The pledge year is July 1 to June 30.

Contract for Facility Rental by Russ Peterson. A change of rates by the hour are being suggested. The Sanctuary -\$200, the Gallery \$100, and the Kitchen \$50 by the hour.. Renters are expected to leave the areas clean. Member use of the facilities is free but a donation is suggested. Services such as catering are negotiable.

NEW BUSINESS

Report by of Inreach Committee Chair, B. Meshanko said that the previous chairs were Loretta Carmichael and Judy Harmer. Few guidelines have been left. She asked what should the committee be doing. New committee members are needed. A schedule of responsibility needs to be established.

Relation between committees and members and between committees and the board. It was decided previously that a Committee Fair would be held in April when members can learn about committees and volunteer to service. Then after the sign ups each committee would elect the chair of the committee so that work would be started before members leave for the fall. President Peterson suggested that a conference of committee leaders should be held to decide the exact responsibility for each group. He said that some leadership such as Finance Committee would not be on the signup list because of needed information and skills are needed.

Handicapped parking spaces - K. Creten had copies of the signs for the parking places and has photos of the spaces. She suggests that the area adjacent to front of the church be limited parking.

Restroom signage- D. Mitchell is recommending that we follow ADA standards and use professionally made, high contrast ADA compliant signs since we are a public building and we want members as well as visitors to feel welcome and comfortable in our space. This would entail flag mounted signage outside of most of our restrooms and "All Gender Restroom" signs on the restroom doors themselves installed at ADA recommended heights and dimensions. In addition a custom sign in the same color and style as the other signs will need to be made indicating that there are handicapped accessible restrooms off the veranda on the exterior of the building. This custom sign would be installed on the wall leading to the two restrooms off the sanctuary. These restrooms should be unlocked during our regular usage of the building, possibly installing a keypad style lock to make them more accessible.

More about Signage The board requests that **Building and Grounds make restroom signage as well as handicapped, van accessible and mobility impaired parking all along the front of the building a priority.** That will entail getting cost estimates for signage, paving, installation, etc. and presenting those for board approval and installation completed in the next 12 months. The parking spots for handicapped and van accessible should meet ADA size requirements. The exterior handicapped accessible restrooms should be brought up to ADA standards where needed (such as toilet height, grab bars, etc.). Deb Mitchell will work with B & G on restroom specifications and Kathy Creten `will work with B & G on parking details.

Minutes submitted by Board Secretary Marilyn Taylor on March 31.