

BUU BOARD OF DIRECTOR'S MINUTES

FEBRUARY 21, 2023 MEETING

Attendance in person: R. Peterson, B. Lund, Deb Mitchell, Marilyn Taylor, Lorelei Schober, Kathleen Creten, Rev. Seth Wispelwey Jermain Lowe, Larry Parker, Jim Hoy. Attendance on ZOOM Barbara Lemmon, Jeanne Macauley, Diane Farone

CHALICE LIGHTING – R Peterson

PRESIDENT'S REPORT

R Peterson can not attend the BAJA4 and hopes a person can go instead. The Annual Meeting will be held April 2. He wants to have an Annual Calendar to be presented.

MINISTER'S – The number of publications from the congregation will be reduced to a Thursday Unitel. A proactive group, Helping Hands will assist those in need. He is hoping to have a congregation workshop in the spring. Among the topics would be what it means to be a UU. Having office hours at Posada Java has been an opportunity to meet members and perspective members. Next Sunday there will be time for more Q & A about Article 2.

JANUARY MINUTES were approved.

THE TREASURER'S REPORT listed below was approved.

I've attached the treasurer's report for January 2023. Any eagle eyes among you will spot that our revenue number went sky high. The reason for that is that we received an endowment in the amount of \$97,626 from the estate of Eileen Anacker. At the very end of the report, I subtracted that revenue out in order to give us a more accurate bottom line as to our annual operating budget. This generous donation will go into the endowment fund and not our operating budget.

Deb Mitchell

Borderlands UU

Annual Budget Percentage for All Funds as of 01/31/2023

Account	Actual	Annual Budget
Revenues		
Endowment Revenues	97,626.38	0.00
Minister Fund Donations	168.00	0.00
Non Pledge Contributions of Record	0.00	100.00
PLEDGE INCOME	65,658.53	101,350.00
Prior year pledge	5,120.00	0.00

SUNDAY PLATE	8,887.10	9,000.00
Auction	1,000.00	0.00
Canoa Land Sale	0.00	54,690.00
FUND RAISING	0.00	0.00
Book Cart Sales	9.00	0.00
Events	80.00	4,500.00
Miscellaneous Fund Raising Projects	131.25	0.00
Rummage Sale	1,684.75	1,500.00
SubTotal FUND RAISING	1,905.00	6,000.00
Insurance reimbursement	1,553.06	0.00
MISCELLANEOUS INCOME	115.00	0.00
RENT	3,742.00	2,700.00
REWARD PROGRAMS	0.00	0.00
Amazon Smile	70.73	240.00
Bank of America Credit Card Cash	30.55	0.00
Rewards		
SubTotal REWARD PROGRAMS	101.28	240.00
Total Revenues	185,876.35	174,080.00
Expenditures		
Building Maintenance Reserve	0.00	7,000.00
INREACH	0.00	0.00
HOSPITALITY & FELLOWSHIP	366.26	1,200.00
EVENTS		
SubTotal INREACH	366.26	1,200.00
INSTITUTIONAL SUPPORT	0.00	0.00
AFFILLIATION DUES-MEMBERSHIPS-	0.00	0.00
etc		
AZ Annual Corporation Tax	25.00	10.00
UUA Per-Member Dues	2,500.00	5,000.00
SubTotal AFFILLIATION DUES-	2,525.00	5,010.00
MEMBERSHIPS-etc		
BUILDING AND GROUNDS	0.00	0.00
ATROA Dues and Assessments	0.00	1,200.00
Building Supplies	2,181.48	2,300.00
Hired Maintenance and Repair	3,045.00	2,650.00
HVAC Maintenance Contract	390.00	780.00
Meditation Garden Maintenance	842.39	700.00
Property and Liability Insurance	2,477.52	3,800.00
security service	661.14	1,370.00
Sound and Tech Systems Maint	0.00	300.00
trash collection	1,064.30	1,120.00
utilities electric	3,158.38	4,800.00
water and fire suppression	1,392.58	2,470.00
SubTotal BUILDING AND GROUNDS	15,212.79	21,490.00

FINANCE SUPPORT	0.00	0.00
Fundraising Expenses	0.00	500.00
Icon fees	471.00	590.00
Stewardship	0.00	200.00
SubTotal FINANCE SUPPORT	471.00	1,290.00
OFFICE EXPENSE	0.00	0.00
Copier Lease	1,604.42	2,690.00
Matthew Cell Phone	0.00	600.00
PerCopy Fees	78.34	40.00
Post Office Box	0.00	80.00
Supplies	431.11	650.00
Technology	45.00	2,850.00
Telephone and Internet	777.12	1,565.00
SubTotal OFFICE EXPENSE	2,935.99	8,475.00
PERSONNEL	0.00	0.00
CUSTODIAN SALARY	6,216.00	12,870.00
EMPLOYER PAYROLL TAXES	1,376.60	2,810.00
MINISTER	6,500.00	0.00
Minister Group Life	0.00	750.00
MINISTER HOUSING	0.00	18,100.00
Minister Professional Development	0.00	1,000.00
Minister Retirement	0.00	1,500.00
MINISTER SALARY	0.00	46,060.00
MUSIC DIRECTOR SALARY	643.75	6,750.00
OFFICE MANAGER SALARY	11,134.80	18,000.00
Other Personnel Expense	225.00	375.00
Workers Compensation Insurance	650.00	800.00
SubTotal PERSONNEL	26,746.15	109,015.00
SubTotal INSTITUTIONAL SUPPORT	47,890.93	145,280.00
OUTREACH	0.00	0.00
50% Plate Share	2,886.11	9,000.00
Membership	29.00	550.00
Publicity & Promotion	88.00	1,500.00
UUfp Gotv grant SR panel F22	-98.00	0.00
SubTotal OUTREACH	2,905.11	11,050.00
SPIRITUAL NOURISHMENT	0.00	0.00
MUSIC PROGRAM	0.00	0.00
Accompanist	2,000.00	3,900.00
Guest Musicians	0.00	600.00
Music Supplies	0.00	200.00
Piano Tuning and other costs	307.76	200.00
SubTotal MUSIC PROGRAM	2,307.76	4,900.00
SUNDAY SERVICES	0.00	0.00

Pulpit Supply	1,500.00	3,150.00
Sunday Speakers	700.00	1,300.00
SubTotal SUNDAY SERVICES	2,200.00	4,450.00
SubTotal SPIRITUAL NOURISHMENT	4,507.76	9,350.00
Stripe Fees	117.24	200.00
Total Expenditures	55,787.30	174,080.00

Summary

Total Revenues	185,876.35	174,080.00
Total Expenditures	55,787.30	174,080.00
Minus Endowment Revenue	<u>-97,626.38</u>	
Net	32,462.67	0.00

OLD BUSINESS

THE WEBSITE PROGRESS. B. Lund reported that the first section of the Website has been evaluated and the last section will be edited tomorrow. Links will be added. March 5 is the date the committee hopes it will be ready. Editors are needed. They have three administrators. Volunteers for the focus group are being sought.

NOMINATION COMMITTEE J.Macauley, chair reported that one more candidate is needed according to the bylaws.

PLEDGE DRIVE Chair K. Creten asked if there could be a bulk mailing. Pledge packets have been picked up. The official end of the pledge drive luncheon is March 19. At the luncheon persons can pledge. On Sunday Ken Lopez made an inspiring quick message about pledging.

UPDATE ON THE GREEN VALLEY NEWS AD – R. Peterson has heard mostly positive comments about the new advertising . The one comment was that it was crowded and dark. The next step is to work on the church listing in the GV News. It is accessible from the website, GVNews.com

OUTREACH - B. Lemmon’s committee has four activities in the planning stages. One is assembling more activity kits for the children at the shelter. Another is doing some thing for the Amado Youth Center. A question of the congregation credit card. was answered by D Mitchell, treasurer. Ask Jermain, the Administrative Assistant about the details.

FACILITY RENTAL - D. Mitchell, R. Peterson, K Lopez, and M Daugherty met to discuss the rental possibilities. The contract with the Amada Youth Center has been extended. The Center’s moving date is not known because much depends on the construction completion. The rental agreement needs to be reviewed and updated.

NEW BUSINESS

SUNSHADE Jim Hoy addressed the board with a request that the new shade sail be removed and replaced by a dome shaped shade that would drain the water, snow and dust from the surface and fit better into the installed drainage system of the garden. The board reviewed the process that had taken place with the Shade Sail Task Force and with Jim's frequent involvement. The plan for the project was approved by the Borderlands UU Shade Sail committee, the Amada Territory Ranch HOA and Santa Cruz Country Engineers.

The board discussed the issues raised if BUU proceeds with changes. In changing the current shade sail, we would be breaking our contract with Shade Industries. We would be losing the fifteen year warranty which includes replacement costs of the canvas and guarantee against wind damage.

The board members and Rev Seth thanked Jim very much for all of his work in designing, installing of the labyrinth, plantings and upkeep of the garden. They expressed appreciation for the many things for the church he has done over the years. Regrettably, because of contract agreements, the board cannot agree to the changes requested.

COMMITTEE FAIR- L. Schober suggested tables in the Gallery with information about the purpose of the Borderlands UU committees. Representatives of each group would be there to recruit volunteers who could enjoy working on each effort. It was suggested that the Fair would be held in January and October.

ADDITION TO HANDICAPPED PARKING – K Creten will investigate what is needed to add more handicapped parking spaces in addition to the three in front of the church. It is hard to guess how many spaces are needed for members and guests. Rev. Seth said this issue is part of being a welcoming church.

ACCESS TO RESTROOMS – D. Mitchell found that there needs to be signage to restrooms for guests. President Peterson suggested that K. Creten and D. Mitchell present a proposal on these two issues- parking and signage for restrooms accessibility.

GOALS - President R. Peterson said that clarification of our Endowment Policy needs to start with the Finance committee, then goes to the Board and finally to the Congregation at the Annual Meeting so our members understand it. We need to have a goals check list.

Submitted by Marilyn Taylor, Congregation Secretary of the BorderlandsUU, on February 24, 2023

