

MEMORIAL GARDEN POLICY

ESTABLISHMENT, AUTHORITY AND COMPOSITION

The Memorial Garden Steering Committee (MGSC) is hereby established by the Board of Directors. The MGSC shall be composed of four members and one chairperson appointed by the Board and shall include the Garden Designer, representation from the Finance and Building and Grounds Committees and Inreach or Spiritual Nourishment Ministries. Members shall serve for a period of one year and may serve for multiple terms.

PURPOSE, ROLE AND FUNCTION

The purpose of the MGSC is to guide the further development of the Memorial Garden and oversee its maintenance. It shall develop an annual estimate of revenues and expenditures for inclusion into the annual budget of the congregation. The MGSC shall assure that expenditures do not exceed revenue received unless so authorized by the Treasurer. The MGSC may propose new projects to the congregation through the annual budgeting process.

Initially, the MGSC shall propose a plan for completion of the Memorial Garden with estimated expenditures to be approved by B&G and the Treasurer, for submission to the Board. Upon Board approval, the current debt will be forgiven.

REPORTING

The MGSC shall report as directed to B&G, who shall oversee its work and to the Treasurer, who will oversee the financial aspects. The Board may at any time request a direct report from the MGSC.

A progress report from MGSC shall be included in the annual report of the B&G.

RELATIONSHIPS

B&G Committee: The B&G Committee oversees the activities of the MGSC and includes a discussion of this oversight in its reports to the Board.

Treasurer(s): The MGSC works closely with the Treasurer(s) in regard to donations and other revenues and to assure that revenues and expenditures are properly attributed.

Congregation: The MGSC enjoys a special relationship to the congregation and benefits from its input and comments. The congregation has funded the Memorial Garden through the purchase of memorial bricks and will continue to fund the Garden through the annual budgeting process in the future.

Adopted: December , 2015

UUCGV Board of Directors President