

## **Announcements Policy Part II**

At its meeting of December 18, 2012 meeting the Board passed the following resolution:

Because of frequent expressions of dissatisfaction about the time consumed by oral announcements at Sunday services, and because there is an advantage to having announcements in writing, the Board adopted the following policy: All announcements on Sunday are to be in writing and contained in an insert in the Bulletin/Order of Service and not announced from the podium orally with the following exceptions: 1) announcements are due to the Administrative Secretary by noon on the Tuesday preceding the next Sunday but reports by the Caring Committee of events that occur, or are learned, after the Tuesday deadline may be given orally by the Service Associate; 2) short presentations by the Treasurer; 3) short presentations by the Chair of the Stewardship Committee or his or her designee; 4) urgent announcements by the President or his or her designee. Explanation and reminders to the congregation about this method of delivering messages may be made by the Service Associate, especially during the transitional period.