

## **Privacy Policy**

### **Borderlands Unitarian Universalist Church (BUU)**

The Privacy Policy of the BUU Governs general operations, BUU website, and print materials. These policies also direct and protect personal use by members, friend, and visitors.

#### **Personal Information**

Personal information will be used only for the ministry of BUU but will be shared with UUA for receipt of UU mailings and magazine. Members may opt out of any sharing.

Personal information can include:

- Email addresses, phone numbers, addresses
- Interests and other personal information

In addition:

- Users, visitors, and members may access the BUU website without sharing personal information
- Names may be mentioned without personal identifiable information on the website and in newsletters and articles
- Personal information is shared only in password protected section of the BUU website for the member directory, cluster lists, and other announcements needing contact information.
- BUU does not sell, lease or distribute information to commercial entities

#### **Use of Photographs and video**

Photographs may be taken of events and used on the BUU website, newsletter, and/or promotional materials

- Subject's personal information needs requires permission (see permission form below).
- A subject can request that photos be removed.
- Photographs of children under 18 require specific approval for each event unless photograph angle makes recognition impossible.

#### **Website Policies**

Website software gathers information from your browser such as visitor domain name and Internet Protocol (IP) address. The software may set cookies. Internet cookies allow Internet web browsers to track, personalize, and save information about each user's session. Cookies make the Internet easier to use by remembering you when you revisit a site.

BUU hosting server automatically recognizes

- Browser software
- Frequency of visits
- Determine number of visitors
- May set cookie to determine trends in peak activity
- Ensure links are working

## BUU Privacy Policy

BUU hosting server does not

- Harvest email addresses or personal information
- Share information with other organizations
- Employ spyware or adware of any kind

Links of Third-Party Sites

- Website may contain hyperlinks to other websites for your reference
- Inclusion of hyperlinks does not imply endorsement of websites or material

Information Accuracy

- BUU will endeavor to make sure that material on our website is accurate.
- If inaccuracies occur, BUU will correct in a timely manner.

To report inaccurate information or have questions, contact BUU.

### Ownership

- Website [borderlandsuu.org](http://borderlandsuu.org) is owned and operated by BUU and is responsible for its content
- Some material on the website is licensed under Creative Commons Attribution-Noncommercial-No Derivatives 4.0 International License.

This Policy is a living document and may be updated or changed. Questions about the Privacy Policy can be directed to [officemanager.borderlandsuu@gmail.com](mailto:officemanager.borderlandsuu@gmail.com)

### Security

The BUU website has a (Secure Sockets Layer) SSL certificate that authenticates a website's identity and enables an encrypted connection.

The application use for the BUU website protects the website and the users:

- Web Application Firewall identifies and blocks malicious traffic.
- Integrated malware scanner blocks requests that include malicious code or content.
- Protection from brute force attacks by limiting login attempts.

BUU uses a web hosting company to provide access to the website. Web hosting is a service that provides space on a server for your website files, allowing it to be available on the internet. The hosting company that BUU uses also provides security on their servers, and malware protection

Date Adopted: \_\_\_\_\_

Signed: \_\_\_\_\_